**Committee Meeting**

**April 17, 2019**

**The Committee Meeting of the Lafourche Basin Levee District met at the official domicile of the Board in Vacherie, Louisiana and was called to order by President James P. Jasmin at 6:00 pm.**

**The following Commissioners were in attendance: Craig Carter, Assumption Parish; Whitney Jasmin, Jr., St. John the Baptist Parish; Eric Matherne, St. Charles Parish; Stanley Folse, St. James Parish; Marlin Rogers, St. Charles Parish; Michael McKinney, Sr., Ascension Parish; Russell Loupe, St. Charles Parish; Gary Watson, St. John the Baptist Parish; James Jasmin, St. James Parish; Jeffery Henry, Ascension Parish and Kevin Hebert, St. Charles Parish. Donald Henry, Executive Director and Ivy Chauvin, Assistant Executive Director were present. Larry Buquoi, Attorney was absent.**

**There were no comments from the audience on the agenda items.**

**Safety Committee Report: Marlin Rogers, Chairman**

**Commissioner Rogers reported there are no lost time accidents to report to the Board. The Safety Meeting for the Maintenance Department was held on April 15, 2019. Two films from the National Safety Council were shown and discussed at the Vacherie location and three at the Sunset location. The two films at the Vacherie location were: Garage and Repair Shop and Drug Free Workplace Program. The three films shown at the Sunset location were: Heat Stress, Stop the Bleeding, and It Won’t Happen to Me. The next safety meeting will be held on Monday, May 20, 2019.**

**Equipment Committee Report: Stanley Folse, Chairman**

**Commissioner Folse reported that all of the district’s light and heavy-duty equipment is presently operational. All equipment is located on their respective job sites or here at the maintenance shop. Vice-President Eric Matherne asked if the tractors that were ordered were delivered. Mr. Donald Henry informed him that they will arrive in May.**

**Upper Barataria Project Committee Report: Eric Matherne, Chairman**

**Vice-President Matherne reported that the Board and Staff of the Lafourche Basin Levee District attended delegation meetings in Washington, D.C. on April 6-10, 2019. Mark Roberts with BKI will update the Board. Mr. Roberts informed the Board that the meetings held in Washington, D.C. were very important. The delegates were informed of the ongoing federal study.**

**Recommendation to add to the May 6, 2019 Regular Meeting Agenda:**

1. **Renewal of Wayne Theall,’s, External Accountant, contract. Contract terminates May 31, 2019.**
2. **Authorization to adopt the adjusted millage rates**

**The engineers gave an update on the Sunset Drainage Levee District. They informed the Board that all the engineers agreed that a drone survey would be best to move forward.**

**Mr. Donald Henry informed the Board that he included a draft copy of the personnel policy that the office workers have been updating.**

**President James Jasmin informed the Board that he will call a Special Meeting that he will invite the insurance company to for the purposes of discussing the policy.**

**There were no additional committee matters to discuss, Commissioner Russell Loupe moved to adjourn and was seconded by Commissioner Jeffery Henry.**

 **Executive Director**